

OLP Online Enrolment process

1. <https://courses.opened.uoguelph.ca/search/publicCourseSearchDetails.do?method=load&courseId=15163885>
2. Add course to cart
3. Click Checkout, then Click Checkout a second time
4. Choose **Family Checkout**
 - a. If you already have a UofG Central Login, select 'I have a Family Account already' – **proceed to step 5 below**

OR

 - b. If you **do not** have a UofG Central login, select 'Create a New Family Account'- an email will be forwarded to you with your Username and Password
 - i. In body of email there is a link back to the OpenEd Student Portal
 - ii. Click Login at the top right of OpenEd Student Portal and select 'Family Login'

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Home Courses Programs Student Resources

Family Login

I have a Family Account already

Create a New Family Account

I have an external school ID
Log in using your provisioned account information.

I am a temporary user
Log in using your temporary account information.

User Name (case sensitive): [Forgot User Name](#)

Password (case sensitive): [Forgot Password](#)

Family Contact First Name:

5. Enter Username and Password
6. Under the 'Family Portal' tab (top left - see below) enter your Profile, add Members (child or children) and create an Application for each member

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Family Portal Home

My Profile
Manage Members
New Application
Application Status

7. Once applications are complete go to your cart and add members
8. Checkout