# FACULTY MOBILITY FOR PARTNERSHIPS BUILDING PROGRAM

**UNIVERSITY OF GUELPH INTERNAL APPLICATION INSTRUCTIONS**

Guidelines and eligibility for this scholarship can be found here: <https://www.educanada.ca/scholarships-bourses/can/institutions/elap_faculty-pfla_professeurs.aspx?lang=eng>

Complete this application form and email it, along with the required accompanying documents to Allison Broadbent, Study Abroad Manager, Centre for International Programs [abroadbe@uoguelph.ca](mailto:abroadbe@uoguelph.ca)

**by the internal deadline date of November 12, 2024**

The Centre for International Programs will submit the application on-line to Global Affairs Canada.   
  
Please ensure information provided is **free of third-party personal information** unless requested.

**1. HOST POSTSECONDARY INSTITUTION**

Note that the host institution must be in one of the following eligible ELAP countries:

* **Caribbean**: Anguilla, Antigua and Barbuda, Bahamas, Barbados, Belize, Bermuda, British Virgin Islands, Cayman Islands, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, Montserrat, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Suriname, Trinidad and Tobago, Turks and Caicos;
* **Central America**: Costa Rica, El Salvador, Guatemala, Honduras, Nicaragua, Panama;
* **North America**: Mexico; or
* **South America**: Argentina, Bolivia, Brazil, Chile, Colombia, Ecuador, Paraguay, Peru, Uruguay, Venezuela.

Host Institution Name**(Required)**

Address**(Required)**

City/Town**(Required)**  
     

Province/State/Region **(Required)**  
     

Postal Code **(Required)**

Country**(Required)**

**2. CONTACT PERSON AT THE HOST POSTSECONDARY INSTITUTION**

Salutation**(Required)**

 First Name**(Required)**

Last Name**(Required)**

Job Title**(Required)**

Department/Office**(Required)**

Phone Number **(Required)**

Email**(Required)**

## 3. CANDIDATE INFORMATION

Is the candidate a full-time faculty member at your Canadian postsecondary institution?  
Yes No

Salutation**(Required)**

 First Name**(Required)**

Last Name**(Required)**

Gender**(Required)**   
Male Female Gender fluid and/or non-binary Other Prefer not to answer

Job Title

Department/Office **(Required)** 

Phone Number **(Required)**

Email**(Required)**

**4. MOBILITY INFORMATION**

Requested budget amount (cannot exceed $7000)

Expected Start Date of Travel (yyyy-mm-dd) **(Required)**

Please select a date from April 1, 2025

Expected End Date of Travel (yyyy-mm-dd) **(Required)**

Please select an end date that is a minimum of 3 weeks and a maximum of 8 weeks from the start date.

Type of activity the candidate will undertake at the host academic institution **(Required)**

For research: Briefly explain the research activities to be undertaken and whether they will involve direct collaboration with faculty and students at the host institution. Please provide a brief summary of the research topic and specify the overall proportion of time abroad that will be devoted to researching and partnership building. (max. 3,000 characters)

For teaching: Briefly explain the teaching activities to be undertaken and whether they will involve direct collaboration with faculty at the host institution. Please describe the content, the level (college, undergraduate, graduate, postdoctoral or equivalent), and the approximate number of teaching hours and students involved. Please also specify the overall proportion of time abroad that will be devoted to teaching and building partnerships. (max. 3,000 characters)

Teaching & research: Briefly explain the teaching and/or research activities to be undertaken and whether they will involve direct collaboration with faculty and students at the host institution. For research, give a brief summary of the topic. For teaching, describe the content, level (college, undergraduate, postdoctoral or equivalent), and the approximate number of hours and students involved. Candidates must also specify the overall proportion of time abroad that will be devoted to teaching, researching and building partnerships. (max. 4,000 characters)

Academic Field **(Required)**

Discipline**(Required)** Choose one.

|  |  |  |  |
| --- | --- | --- | --- |
| Agribusiness | Animal Sciences and Veterinary Sciences | Anthropology | Aquaculture and Fisheries Sciences |
| Agriculture and related science | Architecture, Design and Related Services | Astronomy and Related Sciences | Atmospheric Sciences and Meteorology |
| Archaeology | Biological and Biomedical Sciences | Business, Management and Related Studies | Chemistry |
| Audiovisual Communication Technologies | Classics and Medieval Studies | Communications and Related Studies | Computer and Information Sciences |
| Child Care | Cultural Studies | Demography and Population Studies | Earth and Geological Sciences |
| Criminology | Education | Electrical Technologies and Electronics | Engineering and Related Engineering Technologies |
| Economics | Family Science | Foods and Nutrition Sciences | Forestry |
| Environmental Studies | Geography and Cartography | Gerontology | Health Sciences |
| Gender Studies | Hotel Services Industry | International Relations and Affairs | Journalism |
| History | Law and Legal Studies | Liberal Arts and Humanities | Library Studies |
| Language Studies and Linguistics | Mathematics and Statistics | Media and Film Studies | Medical Studies |
| Literature | Museum Studies | Natural Resources and Conservation | Parks, Tourism and Related Studies |
| Mining | Pharmacy and Pharmacology | Philosophy | Physics |
| Peace Studies and Conflict Resolution | Psychology | Public Administration and Public Policy | Recreation, Leisure and Fitness (Kinesiology) |
| Political Science | Social Work | Sociology | Space Sciences |
| Religious Studies | Visual and Performing Arts | Wildlife Sciences | Urban Planning and Studies |

**5. ALIGNMENT WITH THE FMPBP OBJECTIVES**

Does your Canadian academic institution currently have an agreement (e.g. an MOU, student exchange agreement, or other) with the proposed host institution?

Yes No

If yes, describe the existing institutional agreements or MOUs between your home and host institutions, including scope and expiration date and their intended outcomes (student exchange, research collaboration, field schools, virtual exchange, capacity building, etc.). (max. 7,500 characters)

* If the institutional agreement or MOU enables the implementation of the ELAP (incoming short-term student mobility with tuition waiver), how will your teaching/research activities strengthen or expand this partnership?
* If the current agreement does not involve student mobility, will your activities contribute to ELAP implementation between the home and host institutions? If not, how will they further the existing institutional relationship?

If no, if there are no formal agreements or MOUs between your home and host institutions, how will your activities lead to one and in which area of collaboration? (max. 2,500 characters)

**6. DECLARATION AND PERMISSION**

I have checked this application and its supporting documents and certify that all statements contained within it are correct to the best of my knowledge. I will notify the scholarship administrator should there be any changes in the information provided in this application. I give the scholarship administrator permission to verify the information I have presented in this application and in all supporting documents.

By checking this box, I acknowledge that I have read this statement and agree to its conditions.**(Required)**

**7. SUPPORTING DOCUMENTS - IMPORTANT NOTES ABOUT DOCUMENTS TO BE e-mailed with this application**

* UPLOADED DOCUMENTS MUST BE **LESS THAN 5 MB** and meet accepted formats: jpg, gif, pdf, doc, docx, txt.
* **SAVE** your application before uploading your documents
* Uploaded documents over 5 MB will result in loss of your application data.

Completed [budget form](https://www.educanada.ca/scholarships-bourses/assets/pdfs/FMPBP-BudgetForm.pdf)

CV of the candidate (maximum 6 pages)  
- Academic experience  
- Partnership-building experience  
- Professional experience  
- Most recent and relevant publications  
- Knowledge dissemination activities  
- Other relevant achievements

**Letter of invitation from the host institution**: Explains the potential for the activities to create or advance a partnership between both institutions

(maximum one page).

**Privacy Notice Statement**: a copy of the [Privacy Notice Statement for Canadian participants](https://www.educanada.ca/scholarships-bourses/can/notice-enonce.aspx?lang=eng) dated and signed by the candidate

Email this form and any required documents to [abroadbe@uoguelph.ca](mailto:abroadbe@uoguelph.ca)