



Initiate a Payment or Reimbursement

Financial Services processes non-payroll related payments or reimbursements for external suppliers, faculty and staff.

To initiate a payment or reimbursement you must submit an appropriately authorized source document for processing.

To minimize delays in processing , please ensure you follow the procedures specific to the type of source document you are submitting.

Source

URL:<https://www.uoguelph.ca/finance/departments-services/procurement-and-payables/payments-reimbursements/initiate-payment-or>